



# Course Withdrawal/Termination Form

PLEASE PRINT IN BLACK INK

Date: \_\_\_\_\_ [ ] Withdrawal Course(s) [ ] Termination of Enrollment

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ AIS #: \_\_\_\_\_

Semester: \_\_\_\_\_ Facility: \_\_\_\_\_ A Number: \_\_\_\_\_

OFFICIAL LAST DATE OF ATTENDANCE: \_\_\_\_\_  
Instructor Initials

Reason for Withdrawal

(Check One)

- [ ] Disciplinary Action (ISTC or DOC) [ ] Lack of Interest in School [ ] Non-attendance  
[ ] Failure to Meet Standards of Academic Progress [ ] Other [ ] No Show (prior to Add/Drop)  
Specific reasons for Withdrawal/Termination (Student Services Representative): [ ] DOC Transfer/Program Participation

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For grade purposes, the date of withdrawal/termination is the *last date of attendance*. Students who withdraw will receive the grade of "W". Last Date of Attendance can be marked with a "N/A" if student is a No Show (prior to the Add/Drop ending).

| Course Number | Course Title | Last Date Attended | Grade | Instructor's Signature |
|---------------|--------------|--------------------|-------|------------------------|
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|               |              |                    |       |                        |
|               |              |                    |       |                        |

Student Signature: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_

Student Services Signature: \_\_\_\_\_ Keyed by/Date: \_\_\_\_\_

Dean of Student Representative Signature: \_\_\_\_\_