

Policy: Transfer of Credit	Number: 808.03
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Cross Reference: N/A	Issued: 05-05-92

Appropriate coursework completed by students at regionally-accredited colleges or postsecondary institutions will be accepted at Ingram State Technical College, provided the student received a passing grade of “C” or better for such courses.

Credit extended to an applicant will be granted based on a comprehensive evaluation of the application, demonstrated and documented competencies, and previous format training. This evaluation is done by the Director of Student Services who serves as the College Registrar.

To be considered for transfer credit, a course must be equivalent in content, scope, and difficulty to a course offered at ISTC.

Coursework obtained from any other accredited institution will not be applied as transfer credit if the completed coursework to be transferred is five years old or older.

Students transcripts and other pertinent information will be kept on a permanent basis.