

Student Code of Conduct Violation Report

INSTRUCTIONS:

- 1. The instructor will complete the top portion of this form listing which regulations have been violated and forward form to the Center Director.
- 2. The Center Director shall review form and try to resolve the issue with the student and instructor. If unresolved, the form should be forwarded to a Student Services representative.
- 3. The Student Services representative will complete the form in the designated space, providing details of a resolution to the problem and forward to the Dean of Students for approval.
- 4. The Dean of Students shall approve/disapprove and forward to President for final approval.

Student	AIS#
Program	Date of Report
Special Education Student YesNo	
InstructorPrint/Sign	
Description of incident	
CENTER DIRECTOR	Date Received
Emergency Non-Emergency	
Persons Interviewed: 1	2
3	
Remarks	
Pacammandation	
Recommendation	
Center Director Signature	 Date
505. Sh 550. 5.05.	

STUDENT SERVICES	Date Received	
Recommendation or Action Taken		2-2-2-1
Student Services Representative Date	Special Education Representative	Date
DEAN OF STUDENTS	Date Received	
Action or Recommendation Approved Not Approved		
Remarks		
	Dean of Students	Date
PRESIDENT (DESIGNEEE)		Jacob Street
	Date Received	
Action or Recommendation Approved Not Approved	☐ Further Review Needed	
Remarks		
	President/Designee Signature	 Date
	Plesident/ Designed Signature	Date